



Frontier TeleNet Board of Directors Meeting

Pursuant to ORS 192.650 and an associated policy adopted by Frontier TeleNet Board of Directors (Board) on January 25, 2019 and reaffirmed on October 23, 2019, the audio recording of a Board meeting constitutes the meeting's official record. Audio recordings of Frontier TeleNet Board meetings are publicly accessible via the Frontier TeleNet website (www.frontiertelenet.com). Written minutes of meeting occurring after October 23, 2019 are provided for convenience only.

Meeting Date/Time: Wednesday, April 15, 2020 1:00 pm Pacific Time
Meeting Location: Teleconference

<https://zoom.us/j/836273322?pwd=Q0dqQTFIVlpweFRCRFh0bUdIZkZJZQT09>

Teleconference Dial-in: 312-626-6799 **Meeting ID:** 836-273-322 **Code:** 002468

In attendance: Judge N. Lynn Morley, Judge Joe Dabulskis, Judge Elizabeth Farrar, Don Hull

Public Present: Lisa Atkin, Jim Deason, Brenda Snow Potter, Steve Wynn, Ryan LeBlanc, Sandy McKay; other unknown numbers were listed but names were not provided.

Public recording the meeting: N/A

Meeting minutes prepared by Brenda Snow Potter, Wheeler County

REGULAR MEETING AGENDA

- 1.0 **Called to Order; Establish Quorum; Introductions; Additions/Revisions to Agenda**
- 2.0 **Public Comment:** No public comment at this time
- 3.0 **Financial Matters**
 - 3.1 **Review and Consider Monthly Financial Summaries for January 2020-March 2020** –Motion to approve as presented made by Judge Farrar, second by Judge Dabulskis. Unanimously approved.
- 4.0 **Old Business**
 - 4.1 **Consider Approval of Request for Proposals for Project Management Services for Cottonwood Site:**
 - 4.2 **Consider Approval of Request for Proposals for Project Management Services for Roosevelt Site:**

Prior to the meeting, Judge Farrar emailed copies of a draft proposal that encompasses both positions. This would include services being billed for time and materials as needed. Judge Dabulskis expressed his need for the Cottonwood site to move forward as quickly as possible. He needs a tower price and believes the engineering was already completed. Judge Morley does not see the need to combine both sites into one position. He would like the Project Manager to have a background in communications. He does not see any other projects on the horizon. Jim Deason would like the Project Manager to have knowledge in co-location. Per Ryan LeBlanc, the quote for the tower and site work was from August 2017 and will need to be readdressed. Judge Farrar clarified that the RFP presented is limited to construction, the bid process, compliance and the day-to-day on-site management of the project(s). Judge Morley offered to create a scope of work for the individual projects and review these with Don Hull for accuracy. Consensus of the board is to allow Judge Morley to proceed.
- 5.0 **New Business**
 - 5.1 **Award Bid for Battery Replacement at Erskine Site**

One bid was received from M.C. Dean Building Intelligence. The other two companies contacted chose not to provide a bid.

Motion by Judge Farrar to accept the quote from M.C. Dean in the amount of \$24,989; second by Judge Dabulskis. Unanimously approved.

Ryan LeBlanc has expressed to this vendor that time is of the essence. He will obtain a timeframe for installation as soon as possible.

Steve Wynn noted that another battery is showing an alarm and will need to be addressed.

6.0 Day Wireless Update

Steve Wynn provided an update for the Erskine UPS as previously noted. The Wheeler Wireless project is moving forward. There are components for Tygh Ridge. The Condon camera lights are being addressed. The team is actively using COVID19 precautions. A console for 911 backup has been moved to Fossil as a temporary solution. This may need to be addressed at a later date. The system is running smoothly. He has been contacted by Grant County ESD regarding the need for more bandwidth.

Ryan LeBlanc noted that Blue Mtn. has asked for speed upgrades due to the number of people who are now home. Speeds have been turned up but will be reduced again when school is back in session. Robert Waltenburg (ESD) would like more at that time. The site is currently not able to support this. Will be readdressed when school is back in session.

Jim Deason noted that the two Grant County customers do not have contracts and he recommended this being a good time to address this.

Ryan LeBlanc clarified that Blue Mtn. does not provide Frontier TeleNet with revenue. The utilities are for the FTN tower.

The movement of RTG from the Slatt router is 100% complete.

7.0 Adjourned at 1:38 pm