



Meeting Minutes

Frontier TeleNet Board Meeting
10:00 a.m., Tuesday, September 15, 2020

Pursuant to ORS 192.650 and an associated policy adopted by Frontier TeleNet Board of Directors (Board) on January 25, 2019 and reaffirmed on October 23, 2019, the audio recording of a Board meeting constitutes the meeting's official record. Audio recordings of Frontier TeleNet Board meetings are publicly accessible via the Frontier TeleNet website (www.frontiertelenet.com). Written minutes of meeting occurring after October 23, 2019 are provided for convenience only and will not be prepared verbatim.

Due to continued social distancing, the meeting was conducted via videoconference/teleconference. The meeting was conducted via Zoom: <https://zoom.us/j/93061146766>
Phone: (669) 900-9128 Meeting ID: 930 6114 6766 Password: 579574

Board members in attendance: Lynn Morley, Elizabeth Farrar, Joe Dabulskis

Public present: Jim Deason, Don Hull, Ryan LeBlanc, Tim Reneau, Steve Wynn, Kathryn Greiner, Gary Betten-court

Recording stated at 10:00 am

1.0 Call to Order; Establish Quorum; Introductions; Additions/Revisions to Agenda

2.0 Public Comment: No public comment

3.0 Old Business

- 3.1 Consider Award of Bids for Roosevelt Tower Site Project:** Ryan L. sent bids to the board to review. Liz F. asked for all requests to be sent to Brenda for the auditors.
- 3.1.1** Generator bids were discussed. One bid was received from Alternative Power. Steve W. reviewed the pros and cons of diesel versus propane. The board discussed the ease of maintenance and winterizing with both options. Steve W. asked about an alternate power source. Ryan L. verified this was not included in the bids. Liz F. asked about propane dealers and delivery schedules. Per Steve W., there is currently no set schedule for deliveries. All sites are on an as needed basis.
- 3.1.2** Electric bids were reviewed and discussed. It was noted that Hire Electric has previous experience. Upon request, Ryan L. provided the bid amounts, PUD costs and sales tax amounts. East Cascade provides trenching, whereas Hire Electric does not.
- 3.1.3** Motion made by Joe D. to award East Cascade with the Roosevelt Tower electrical project. Second by Liz F. Unanimously approved by the board.
- 3.1.4** Roof bids were reviewed and discussed. Lynn M. asked about guarantees. Gary B. asked about materials to be used and about the removal and disposal of the old roofing materials. Per Ryan L. the new roof will be 80 mil TTO with a weatherized membrane and the disposal is included in the bid.
- 3.1.5** Motion made by Joe D. to award Palmer Roofing with the Roosevelt Tower roofing project. Second by Liz F. Unanimously approved by the board.
- 3.1.6** Motion made by Lynn M. to go with a propane generator for the Roosevelt tower project. Second by Liz F. Unanimously approved by the board.
- 3.1.7** Ryan L. will contact the vendors with the board's decisions. Per Liz F., Lynn M. will sign the agreements. Ryan L. will send the agreements to Don H. for final review. Once approved, they will be forwarded to Lynn M. for signatures.
- 3.1.8** The projects will be scheduled for completion before winter.

- 3.2 Consider Approval of Cottonwood Tower Landowner Agreement:** Motion made by Liz F. to approve agreement subject to legal counsel approval. Second by Joe D. Unanimously approved by the board.
- 3.3 Discuss John Day Run Status:** Per communications from Robert Wattenburg, Frontier TeleNet should not have to pay to replace existing equipment. John Day will continue to look at fiber options. The American Tower site still contain connections for Blue Mountain and a landowner. Windwave will need to be contacted regarding their links. Per Lynn M., Grant ESD wish to keep the Eagle Peak site for an undetermined amount of time. Dayville no longer uses the site. Per Steve W., if the equipment is decommissioned the equipment should be recovered. Consensus of the board is for Lynn M. to contact Windwave to address the matter.

4.0 New Business

- 4.1 Consider Approval of ODOT-OSP Mutual Aid Agreement:** Don H. does not see a problem with the agreement as written. Steve W. believes it is important to keep the agreement in place for the Sheriffs' departments and OSP to communicate. Frontier TeleNet will be responsible for equipment failures/replacements. It could cost up to \$20,000 to replace the entire radio.
- 4.1.1** Motion made by Lynn M. to approve the agreement contingent upon legal counsel approval and corrections to names on the agreement. Second by Joe D. Unanimously approved by the board.
- 4.2 Discuss Airbase to Rancheria Legacy Microwave Link Decommissioning:** Per Ryan L, the old microwave link is no longer needed. There will be an expense for the removal of dishes from buildings. The Day Wireless quote was included in the solar tower quote.
- 4.2.1** Bids are to be obtained and presented at the next meeting.

- 5.0 Day Wireless Update:** Tim R. and Steve W. provided updates. The Erskine, Slatt and Airbase sites need to be scheduled for refueling. The Motorola update has been completed. Ryan L. corrected the circuit packet losses for Jefferson County. Steve W. has been monitoring fire responses. There have been no impacts from the fires, but they are watching the small ones. The Erskine failures are due to batteries that need to be replaced. They have been ordered and will be installed when time allows. Old equipment needs to be removed from schools, clinics, etc.

Other Business: Joe D. received a call regarding a radio tower that installed 8 years ago near an aluminum plant on Highway 14. There is no agreement on file. Per Ryan L. the only tower in the area are Roosevelt and Juniper. Klickitat has something in the area as well. More research will be done by Lynn M.

6.0 Adjourned at 10:57 am

Additional Announcements:

- With the exception of public hearings, the Frontier TeleNet Board, in its sole discretion, may make changes to this agenda and/or address other matters it deems appropriate. In addition, the Frontier TeleNet Board may at any time and without prior notice enter into an executive session in accordance with ORS 192.660(2).
- The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made not less than 48 hours prior to the date/time the meeting is set to begin by contacting Judge N. Lynn Morley at 541-763-3460 or via email to info@frontier-telenet.org.