



Meeting Minutes

Frontier TeleNet Board Meeting
1:00 pm, January 27, 2021

Pursuant to ORS 192.650 and an associated policy adopted by Frontier TeleNet Board of Directors (Board) on January 25, 2019 and reaffirmed on October 23, 2019, the audio recording of a Board meeting constitutes the meeting's official record. Audio recordings of Frontier TeleNet Board meetings are publicly accessible via the Frontier TeleNet website (www.frontiertelenet.com). Written minutes of meeting occurring after October 23, 2019 are provided for convenience only and will not be prepared verbatim.

Due to continued social distancing, the meeting was conducted via videoconference/teleconference. The meeting was conducted via Zoom: <https://zoom.us/j/98033306291>
Phone: (669) 900-9128 Meeting ID: 980 3330 6291 Password: 593403

Board members in attendance: Lynn Morley, Joe Dabulskis, Elizabeth Farrar

Public present: Jim Deason, Pat Shannon, Tim Reneau, George Neisen, Don Hull, Ryan LeBlanc, Jim Adkins, Steve Wynne, Garrett Winter

Minutes Prepared by Brenda Snow Potter, Frontier TeleNet Bookkeeper
Recording available at <https://www.frontiertelenet.com/meetings-audio-recordings/>

Recording stated at 1:00 pm - Due to technical difficulties the meeting was called to order at 1:10 pm

1.0 Call to Order; Establish Quorum; Introductions; Additions/Revisions to Agenda

2.0 Public Comment: No public comment

3.0 Elect Officers

Motion made by J Dabulskis to leave the officers positions as they are. Second by E Farrar. Unanimously approved.

President and designated compliance officer– Lynn Morley

Vice President – Joe Dabulskis

Secretary – Elizabeth Farrar

4.0 Financial Matters

4.1 Review and Consider Monthly Financial Summaries for October – December 2020

B Snow Potter provided a definition for Open Invoices

Motion made by E Farrar to approve as presented. Second by J Dabulskis. Unanimously approved.

4.2 Review and Consider Approval of the 2019-2020 Financial Audit

L Morley asked D Hull to review the audit. D Hull and J Deason previously discussed reviewing the audit. Motion made by E Farrar to adopt contingent upon the approval of legal counsel. Second by J Dabulskis. Unanimously approved.

5.0 Old Business

5.1 Roosevelt Tower Site Project Update

No new updates. R LeBlanc provided a review of the December 2020 updates for E Farrar.

5.2 Cottonwood Tower Site Project Update

R LeBlanc provided an update on this project. It is entering the active phase. Bids are to be in this winter with work beginning in the spring. He spoke to Diane at ODOT regarding the shelter. ODOT wants to co-locate equipment at Cottonwood. Would there be rent charged by FTN for this?

Per J Dabulskis, the donation of the shelter, switch and generator was for ODOT to co-locate at no charge.

E Farrar asked if this depends on whether the State is providing a value in trade.

J Dabulskis stated that it is in the landowner agreement that ODOT can co-locate at no charge but if the other users are added who will pay, the landowner will be paid more for the lease of the land. He asked for a monthly rate to run the site.

J Dabulskis and E Farrar agree that partners should share in the cost.

Discussion followed regarding power and maintenance costs. ODOT would provide insurance and pay to maintain their equipment. Loading of the tower would affect the construction of the tower. ODOT pays FTN an annual fee for Keys Mountain.

J Deason added that a co-location agreement will need to be prepared that covers all these matters.

Diane will provide a list of co-locations by February 12.

Consensus of the board to research the previous agreements made with ODOT.

Invitation to bid letters will go out this week. Will conduct site walks in February. Recommends bids should be due in March but can talk to vendors to judge timing needed to submit bids.

Consensus of the board to allow R LeBlanc to proceed.

J Dabulskis spoke to Road Department about moving the shelter. R LeBlanc will work with J Dabulskis on this matter.

5.3 Discuss and Consider Approval of Motorola Service Agreement

J Adkins will need a written document to present to county administrator and the users. Jeff Rassmussen wants the SUA payment to go through Frontier Regional 911 as part of the Jefferson County user fees.

L Morley confirmed that the money would be submitted to FTN to cover the cost of the SUA.

Motion made by J Dabulskis to allow Jefferson County to pay Frontier Regional 911 as part of their user fees. Second by E Farrar. Unanimously approved.

B Snow Potter will add it to the bill that is sent to Frontier Regional 911.

D Hull has reviewed the service agreement and has no issues with it.

G Neisen provided a rundown of the document and the relationship between Motorola and FTN.

He expressed his appreciation for the relationship. There is no price increase other than the cost of adding Jefferson County. Jefferson County has one year before they will be required to pay.

E Farrar is in favor of the collaboration.

L Morley noted the contract date of January 2022 to December 2025

Motion made by E Farrar to approve the SUA with Motorola. Second by J Dabulskis. Unanimously approved.

6.0 Day Wireless Update

T Reneau reviewed the various outages that took place in December.

S Wynne received a request from Sheriff Lowry to add the ODOT channel to their radios. He assumed with this would be included in the mutual aid agreement. The agreement will need to be amended to include ODOT. Diane Majors is seeking a copy of the approved agreement.

Sheriff Bettencourt wants to open lines with Morrow County. This may require an agreement and some equipment. More information will be provided when available.

S Wynne has been attending meetings regarding regional projects, enhancements, interoperability grants.

Other Matters:

G Neisen thanked the board again for their partnership and offered Motorola's continuing support.

Adjourned at 1:54 pm

Additional Announcements:

Frontier TeleNet Board of Directors Meeting Minutes

Page 3

- Except for public hearings, the Frontier TeleNet Board, in its sole discretion, may make changes to this agenda and/or address other matters it deems appropriate. In addition, the Frontier TeleNet Board may at any time and without prior notice enter an executive session in accordance with ORS 192.660(2).
- The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made not less than 48 hours prior to the date/time the meeting is set to begin by contacting Judge N. Lynn Morley at 541-763-3460 or via email to info@frontier-telenet.org.